

**CADDO PARISH SCHOOL BOARD  
POLICY MANUAL  
File: JECC**

**JECC - Assignment of Students to Schools  
Middle Magnet Schools Entrance (Grades 6-8)**

It is the policy of the Caddo Parish School Board that assignment of applicants who meet the qualifications for admissions for entrance to the Middle Magnet Schools follow the procedures as listed.

- I. First Preference will be given to siblings of enrolled students. Applicants who meet the qualifications for admission to the middle magnet school, and who have siblings presently enrolled in the school who will be enrolled at that school for the school year in which the applicant is applying, will be admitted first. This admission will be made without regard to race and without consideration of race.
- II. All remaining seats after placement of siblings will be assigned to applicants who meet or exceed the required admissions test score, without regard to race and without consideration of race.
- III. When admissions are made based upon ranked admissions test scores, only one ranking list of all applicants will be used. Applicants will be ranked according to their admissions test score, without regard to race and without consideration of race.
- IV. Middle Magnet School Principals are required to engage in aggressive recruitment of students who might not otherwise apply to the magnet schools, to work to improve admissions test scores for potential student applicants, and to work to improve admissions test scores for potential student applicants, and to administer the admissions test at multiple times and at multiple locations. Also, the Middle Magnet School Principals are required to make a written report to the Superintendent each year documenting the specific measures taken to accomplish these directives.

The Board will review this policy with input from staff two years after its adoption, and every two years thereafter, to determine if revisions are needed

Adopted: September 20, 2005  
Revised: November 16, 2006